



19 May 2023

Dear PAT Chair,

**Confirmation of fees and expenses payable to a Chair of the Police Appeals Tribunal**

Alongside your Terms and Conditions, please find further details below relating to the fees and hourly rates applicable to a Chair of the Police Appeals Tribunal.

**Fees**

As laid out in Paragraph 15 of the PAT Chair Terms and Conditions (2022), the fees and allowances are determined by the Home Secretary. The appointment is non-salaried. The Chair will receive a fee for each day sat. Any decisions to amend the rate of pay is for the Home Secretary. Until and unless amended, both the fees and hourly rates are applicable for all work conducted as a PAT Chair since 1 February 2020.

The current fees are as follows:

- a) Full day sittings of more than 4hrs (excluding meal breaks): £511.56
- b) Half day sittings of under 4hrs: £255.50

**Hourly rate**

The hourly rate for a PAT Chair is 1/6 (£85) of the normal daily rate for each hour, or part thereof.

**Preparation and writing fees**

A fee may be claimed at the rate of £85 for each hour necessarily spent in preparatory work or report writing.

The provisions of the Income Tax (Earnings and Pensions Act) 2003 applies to PAT Chairs. Accordingly, income tax is payable and deducted at source from the fee paid to a PAT Chair, in accordance with PAYE regulations. For further information regarding PAYE deductions, please refer to the PAT Chair Terms and Conditions.

Yours sincerely

**Ian Balbi**  
**Head of Police Discipline Policy**  
**Home Office**